

Ariba Network Standard Account Supplier Registration

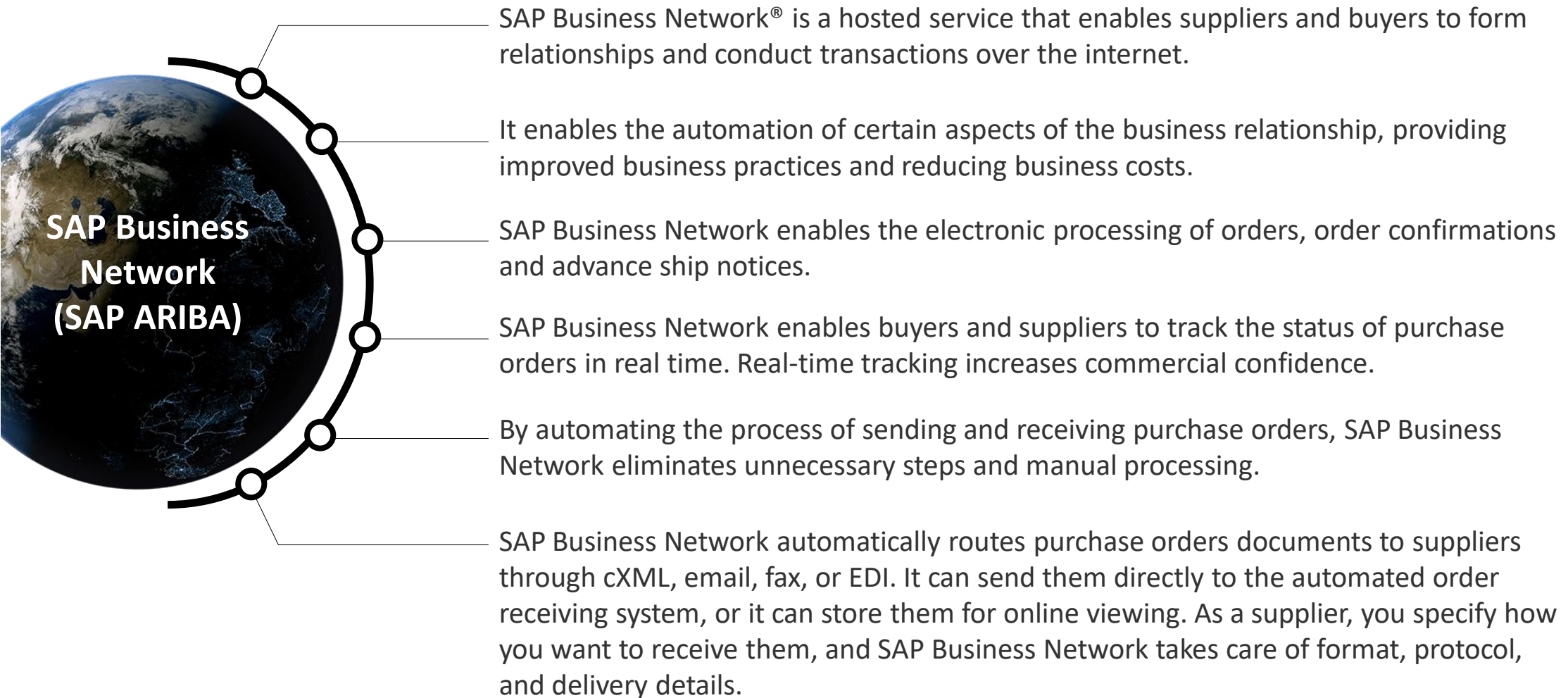
Supplier Enablement

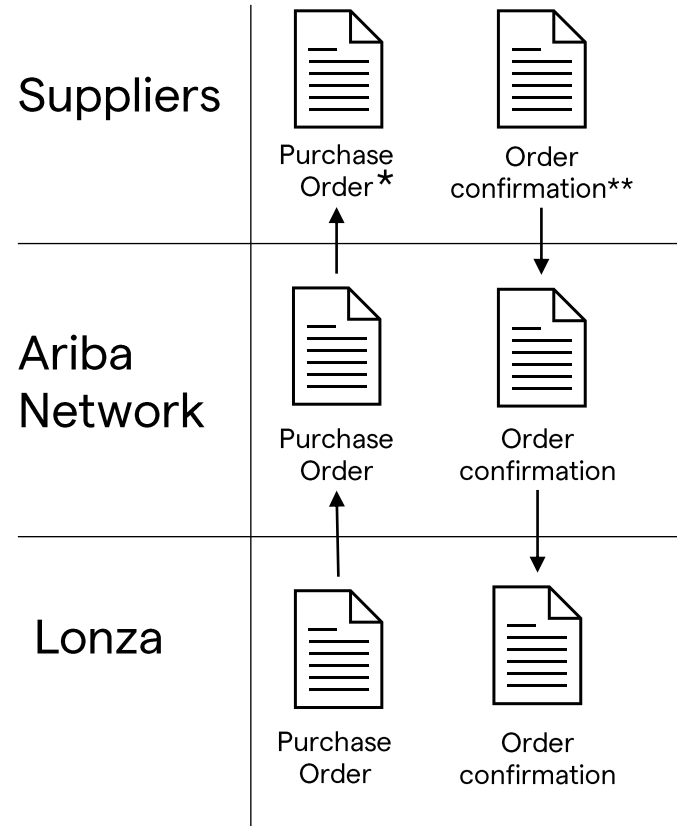
Business Use Only



Skyscraper in Wanchai District, Hong Kong

What is SAP Business Network®





*SAP Business Network automatically routes purchase orders documents to suppliers through cXML, email, fax, or EDI. It can send them directly to the automated order receiving system, indicated email address or it can store them on your account for online viewing. As a supplier, you specify how you want to receive the documents, and SAP Business Network takes care of format, protocol, and delivery details

** Lonza encourages suppliers to confirm orders as it ensures us as your Customer that you will deliver the product and/or service under the conditions that have been set out.

However, in general, the order confirmation is a non-mandatory document but can be requested by Lonza for specific orders.

Standard Account – starting with Interactive order

Subject: Capital Equipment sent a new order PO 2017-03030Tby4OSID01 through Ariba Network
Date: Friday, March 24, 2017 at 5:57 AM
From: Ariba Network
To: Supplier

You can reply to this message. Your reply will be routed via the Ariba Network to your trading partner and linked to the corresponding document. Your contact information for this message (email and name) will be processed by SAP Ariba in accordance with the SAP Ariba Collaboration Messaging Policy at <http://service.ariba.com/collaborationpolicy/>. By submitting your message, you acknowledge that those terms apply.

SAP Ariba

Capital Equipment sent a new order

Your customer sends their orders through Ariba Network. You'll get a FREE Ariba Network, light account to process this order. If you have an account, you can use it and **log in now**.

Process order

Capital Equipment
Schulstrasse 4
32547 Oyenhausen
Munich
Germany
hmiller@capitalequipment.com

CA Designers
3800 Industrial Circle
West Lafayette
Indiana
United States
sales@cadesigners.com

PO#: TST-1234567890
(New)
Amount: \$ 23,532.00 USD

Carrier: trackingDomain
Tracking ID: trackingId

OTHER INFORMATION

kcMaterialNumber: 2424
scac: Standard Carrier Alpha Code (SCAC)

Line #	Part ID / Description	Type	Qty (Unit)	Need By	Price	Subtotal	Shipping
2	SuppPartID002 310-P1 RITS 11276 Available Req #	Service	8 (AU)		\$ 2,942.00 USD	\$ 23,532.00 USD	

RATES

Term Name	Type	Rate	Unit
Image/PDF		R\$ 2,942.00 BRL	AU

Order submitted on: Tuesday 15 Dec 2015 12:10 PM GMT-08:00
Received by Ariba Network on: Tuesday 15 Dec 2015 5:57 AM GMT-08:00
This Purchase Order was sent by SMO Ariba AN02000306421 and delivered by Ariba Network.

Subtotal: \$ 23,532.00 USD
Total Tax: \$ 0.00.00 USD
Est. Total Freight: \$ 0.00.00 USD
Est. Grand Total: \$ 23,532.00 USD

Join your customer on Ariba Network!

Sign up or **Log in**

New account

Strengthen relationships
Collaborate with your customer on the same secure network.

Connect faster
Exchange documents electronically and streamline communications.

Reach more customers worldwide
Sign up with Ariba Discovery and increase sales leads.

Ariba Network standard account is **Free**

[Learn more](#)

Ariba Network

Register

Company information

Company Name * Supplier Inc.
Country * Spain (ESP)
Address * 2000 Street ABC
Line 2
Postal Code * 14000
City * Madrid
State *

User account information

Name * Ouf Schrader
Email * o.schrader@supplier.com
Use my email as my username
Username * o.schrader@supplier.com
Password *
Language * English

Must be in email format (a@b.com)

Must contain a minimum 8 characters including letters and numbers.

The language used when Ariba sends you configurable notifications. This is different than your web browser.

Customers may send you orders through Ariba Network. To send orders to multiple contacts in your organization, create a distribution list and enter the email address here. You can change this anytime.

Register

Tell us more about your business

Ariba will make your company profile, which includes the basic company information, available for new business opportunities to other companies. If you want to hide your company profile, you can do so anytime by editing the profile visibility settings on the Company Profile page after you have finished your registration.

By clicking the Register button, you expressly acknowledge and give consent to Ariba for your data entered into this system to be transferred outside the European Union, Russian Federation or other jurisdiction where you are located to Ariba and the computer systems on which the Ariba services are hosted (located in various data centers globally), in accordance with the Ariba Privacy Statement, the Terms of Use, and applicable law.

You have the right to access and modify your personal data from within the application. By contacting the Ariba administrator within your organization or Ariba, Inc. This consent shall be in effect from the moment it has been granted and may be revoked by prior written notice to Ariba. If you are a Russian citizen residing within the Russian Federation, you also expressly confirm that any of your personal data entered or modified in the system has previously been restricted by your organization in a separate data security meeting within the Russian Federation.

☒ I need and agree to the Terms of Use
☒ I need and agree to the SAP Ariba Privacy Statement

SAP Ariba

[SAP Ariba Privacy Statement](#) [Security Disclosure](#) [Terms of Use](#)

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SAP Ariba Network

View all your documents in one Ariba Network account

Ariba Network can transfer documents into your company's existing Ariba Network account. This allows you to view and manage documents easily from your existing account, without having to register a new Ariba Network account. After you log in, your documents may be temporarily unavailable while the transfer process is completed.

Notes:
Fees may apply based on your account type. To see your account type, sign in and go to Company Settings. You must be an Account Administrator on your company's Ariba Network account to transfer documents into the account.

To get started, log in to your existing supplier account.

Username:
Password:
OK

Ariba Network

Light account access more features [Learn more](#)

Company Settings Paul Smith Help

Purchase Order: POT4323D09_noSoldTo

Create order confirmation Create ship notice Create invoice Print Download PDF Download CSV Record

Order Details Order History Upgrade to download POs in CSV format. [Learn more](#)

From: Accounts Payable
BuyerABC (Bill To)
1000 South Yale Place
Jenks, OK 74037
United States (NA-200 Test PO, TN 99999-9999)
United States

To: Supplier
Street 33
Supplier Main address Line 2
MTN 114 Mountain
CEU
Germany
Phone: +1 (123) 213423423
Fax: Email: rschrader@ariba.com

Purchase Order
POT4323D09_noSoldTo
Amount: \$10.00 USD

Payment Terms
1/10, 10 NET 30

Comments
Terms and Conditions: <http://www.BuyerABC.com/TermConditions.htm>

Other Information
Website: Terms and Conditions
loginName: Contact
deliveryName: Shipping Point
specialArrangements: specialArrangements
Customer VRTax ID: BuyerABC_12345
View more

Ship All Items To
BuyerABC (ShipTo)
1000 South Yale Place
Jenks, OK 74037
United States (NA-200 Test PO, TN 99999-9999)
United States

Bill To
Accounts Payable
BuyerABC (Bill To)
1000 South Yale Place
Jenks, OK 74037
United States (NA-200 Test PO, TN 99999-9999)
United States

Deliver To
Jenks Manufacturing MI

Line #	Part # / Description	Type	Qty (Unit)	Need By	Price	Subtotal	Shipping
1	BEARING FLANGE, Lumen (alum) dial of arml, connector adjoining with Outique module module of various rhomus. One prefum, dial of arml flange flange, also aspen camper jam, of aspen camper jam of arml	Material	1 (EA)	9 Dec 2016	\$5.00 USD	\$5.00 USD	\$0.00 USD
2	210-P1 RITS 11276 Available Req #	Service	1 (AU)		\$2.50 USD	\$2.50 USD	

Order submitted on: Friday 9 Dec 2016 10:10 PM GMT-08:00
Received by Ariba Network on: Friday 9 Dec 2016 10:10 AM GMT-08:00
This Purchase Order was sent by Buyer ABC AN0000000000 and delivered by Ariba Network.

Subtotal: \$ 10.00 USD
Total Tax: \$ 0.00 USD
Est. Total Freight: \$ 0.00 USD
Est. Grand Total: \$ 10.00 USD

Create order confirmation Create ship notice Create invoice Print Download PDF Download CSV Record

SAP Ariba

Paul Smith (ariba) 141 ariba 1237216 11 40 PM | Supplier Organization | AN00001004
Data Policy Security Disclosure Terms of Use

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Register For A Standard Account – New account Configure Account, Accept Terms of Use, And Register

What to expect when you create an account:

- 1. Digitalize your business**
Collaborate with your customer on the same secure network, while improving efficiency with paperless processes
- 2. Ensure resiliency and sustainability**
Boost customer satisfaction, simplify the sales cycle
- 3. Act with Intelligence**
Turn Insights from SAP Business Network into your competitive advantage

[Learn more](#)

Create a free company account to connect with your customers on SAP Business Network

1. Company information

Company (legal) name *
Test supplier

Country/Region *
Spain [ESP]

Address line 1 *
Plaza Catalunya

Address line 2

Postal code *
08003

City *
Barcelona

State *
[Choose a state](#)

2. Administrator account information

First name *

Last name *

Email *

☒ Use my email as my username

3. Accept Terms of Use and Privacy Statement

☐ I have read and agree with the [Terms of Use](#).
☐ I hereby agree that SAP Business Network will make parts of my (company) information accessible to other users and the public based on my role within the SAP Business Network and the applicable profile visibility settings. Please see the [Privacy Statement](#) to learn how we process personal data.

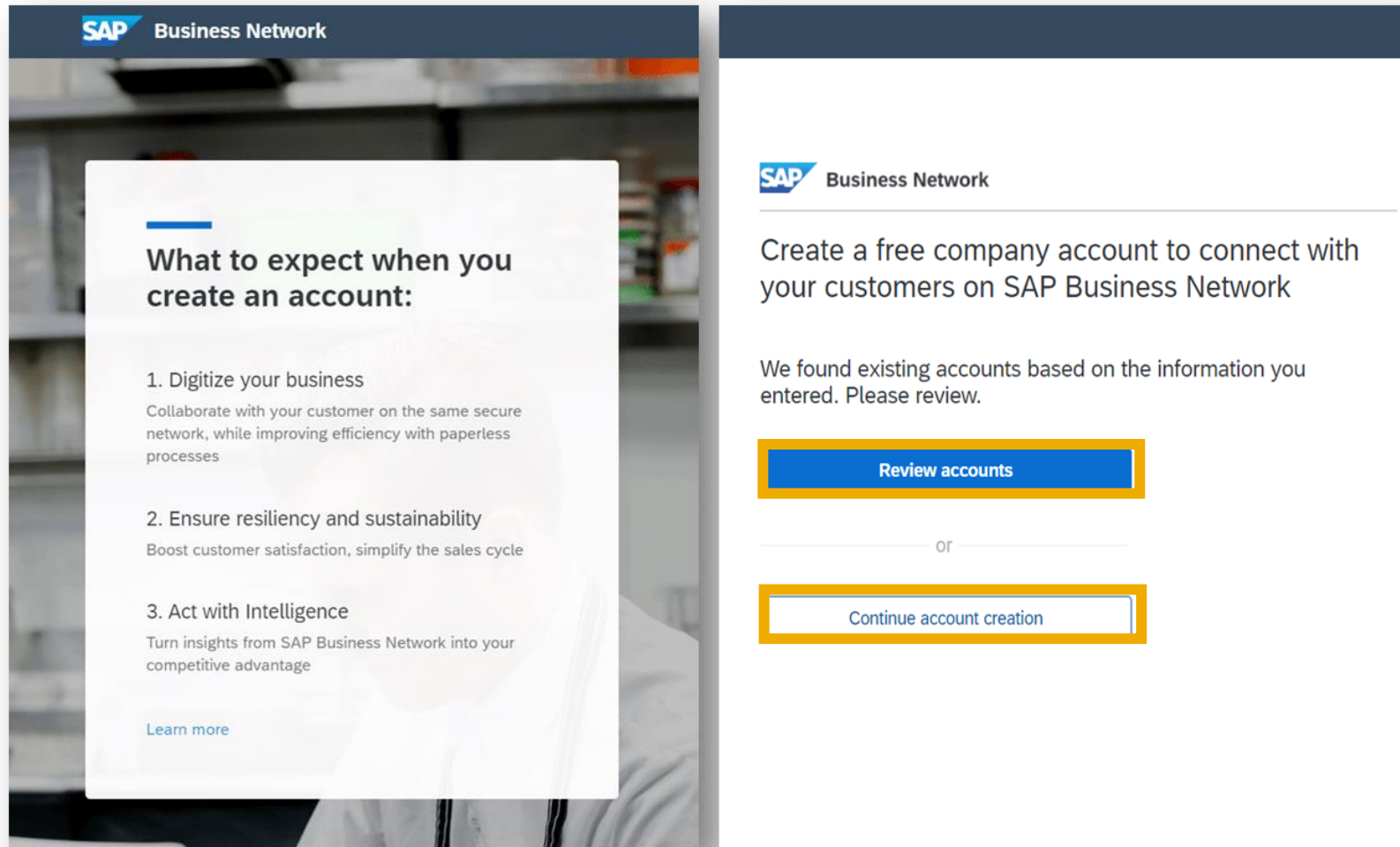
Business role *
[Choose your primary](#)

[Create account](#)

1. Review your **Company Information**
2. Enter your **Administrator Account Information**
3. Accept **Terms of Use** and **Privacy Statement** click on **Create account**

Register for A Standard Account

Review Potential Existing Accounts



SAP Business Network checks for potential existing accounts.

- You can click **Review accounts** in this step to check already existing accounts for your company
- If you want to skip this step, press **Continue account creation**

Register For A Standard Account

Create New Account Or Contact Account Administrator

SAP Business Network shows you all existing accounts related to your company information. You have the two following options:

1. You can contact the administrator of one of the accounts by clicking on **Contact Administrator**
2. You can continue with the creation of a new account by clicking on the **back arrow**

2 **Review matched accounts**

Your company may already have an account. Please review the accounts in the table below.

Search Criteria

Company Name	E-mail address	Country
Sunshine Company	john.smith@test.com	USA

Search results (10) | **Bold font:** Matched values

Company name	Email domain matched	Country	State	Action
Pittsburgh	Yes	United States	PA	1
Rf Test 3-30 NAME CHANGew	Yes	United States	PR	

Register For A Standard Account

Confirm Your Email Address

Lonza

Please confirm your email address

Check your email at **john.smith@test.com** and follow the steps in the email to confirm your email address in the next **72 hours**.

> If you did not receive the email:

- Check your spam folder or inbox filter settings
- Click **Resend** to get another confirmation email

If you enter a different email address it will replace what you entered on the company and user profile. You can change it anytime later.

SAP Business Network

Confirm your email

Dear John,

Thank you for joining SAP Business Network. To finish signing up, you just need to confirm that we have the correct email.

Link expires: Sunday, Jun 27, 2021, 06:26 AM PDT

If the link expired, login to supplier.ariba.com and click "Resend". You will then receive another confirmation email.

If you are unable to access the page, copy the link below and paste it into your web browser:
<https://service.ariba.com/Authenticator.aw/ad/confirmEmail?key=XGQeTM8f60d488111249870296&anp=Ariba&app=Supplier>

Sincerely,
SAP Business Network team

If you continue to create a new account you will need to confirm your email address in most cases.

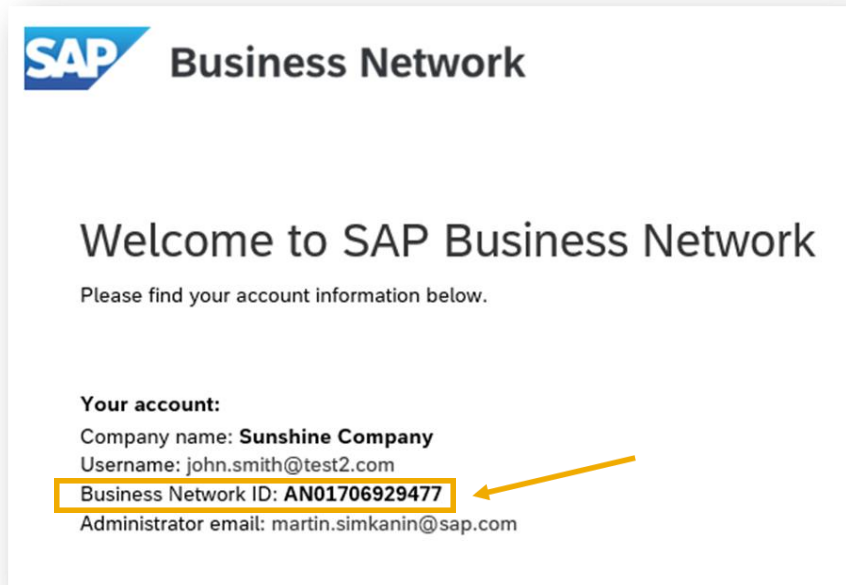
Please activate your account by clicking on the "Confirm email" button.

Note: The system may skip this step. In that case please continue directly in your browser by clicking on Complete my Company Profile later.

Register For A Standard Account

Share Your ANID With Lonza

Lonza

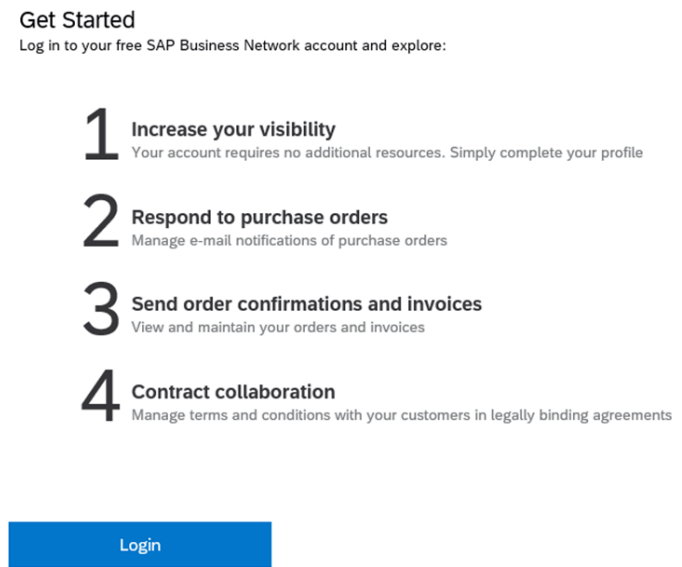


SAP Business Network

Welcome to SAP Business Network

Please find your account information below.

Your account:
Company name: **Sunshine Company**
Username: john.smith@test2.com
Business Network ID: AN01706929477
Administrator email: martin.simkanin@sap.com



Get Started
Log in to your free SAP Business Network account and explore:

- 1 Increase your visibility**
Your account requires no additional resources. Simply complete your profile
- 2 Respond to purchase orders**
Manage e-mail notifications of purchase orders
- 3 Send order confirmations and invoices**
View and maintain your orders and invoices
- 4 Contract collaboration**
Manage terms and conditions with your customers in legally binding agreements

Login

Congratulations! Your SAP Business Network Standard Account was successfully created and configured!

You will receive an email with your **Business Network ID (ANID)**.

IMPORTANT:

Send this ANID to supplierenablement@lonza.com

Register For A Standard Account

Confirm The Relationship With Lonza

The screenshot displays the SAP Standard Account interface. At the top, the SAP logo and 'Standard Account' are visible. Below this is the 'Account Settings' section, which includes tabs for 'Customer Relationships', 'Manage Users', 'Notifications', 'Application Subscriptions', and 'Account Registration'. Under 'Customer Relationships', there are sub-tabs for 'Current Relationships' and 'Potential Relationships'. A message states 'I prefer to receive relationship requests as follows:' with two radio button options: 'Automatically accept all relationship requests' (selected) and 'Manually review all relationship requests'. An 'Update' button is located below these options. Further down, there are three tabs: 'Current (3)', 'Pending (0)' (highlighted with an orange box), and 'Rejected (1)'. Below these tabs is the 'Current Customers' section, which includes a 'Filter' area with a search bar labeled 'Enter customer name or Network ID' and a '+' button. Below the search bar are 'Apply' and 'Reset' buttons. At the bottom, there is a table with columns: 'Customer', 'Network ID', 'Relationship Type', 'Approved Date', 'Supplier Information Portal', 'Routing Type', and 'Actions'. The table contains one entry: 'Ben's Company - TEST' with Network ID 'AN01014461904-T', Relationship Type 'Trading', Approved Date '16 May 2014', and a link icon for the Supplier Information Portal. The 'Routing Type' is 'Default' and there is an 'Actions' dropdown menu.

Standard Account

Account Settings

Customer Relationships Manage Users Notifications Application Subscriptions Account Registration

Current Relationships Potential Relationships

I prefer to receive relationship requests as follows:

☒ Automatically accept all relationship requests ☐ Manually review all relationship requests

Update

Current (3) Pending (0) Rejected (1)

Current Customers

Filter

Customers

Enter customer name or Network ID +

Apply Reset

Customer	Network ID	Relationship Type	Approved Date	Supplier Information Portal	Routing Type	Actions
Ben's Company - TEST	AN01014461904-T	Trading	16 May 2014	Link	Default	Actions

Lonza will establish the relationship on SAP Business Network automatically.

- In case you have setup your account to “**Manually review all relationship requests**”, please **check your pending customers** and confirm the relationship manually.

Support Options

- SAP Business Network Support Pages
 - [Standard Account specific documentation](#)
 - [SAP Business Network Supplier Training](#)
- [Supplier Information Portal](#)
Lonza AG functional guides, technical specifications, and support resources
- Lonza enablement Team
 Contact us at [**supplierenablement@lonza.com**](mailto:supplierenablement@lonza.com)



Thank you!

